



KORKYT ATA
UNIVERSITY



Approved»

Chairman of the Board -Rector
of Korkyt Ata Kyzylorda University
Karimova B. C.

«September 30 2023y»

PROVISION

Publication of scientific articles in «Philological sciences journal»

Information about the document

1. Developed by the Editorial and Publishing Division.
2. Approved and activated by the Chairman of the Board-Rector of Korkyt Ata Kyzylorda University from « October 30 2023 by order 430-9

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Definitions and Abbreviations

This Regulation uses the following abbreviation:

Korkyt Ata Kyzylorda University - Kyzylorda University named after Korkyt Ata.

MRNTI - international rubricator of scientific and technical information

GRNTI - Code of State Categories Scientific and Technical Information

DOI - Digital Object Identifier.

1. General provision

This provision on the publication of articles in the journal "Philological Sciences Journal" defines the rules of preparation for the publication of scientific articles "Philological Sciences Journal", registered in the Ministry of Culture, Information and Public Consent of the Republic of Kazakhstan, certificate of registration of mass media 3032-Ж 14.06.2002. (number and date of initial registration 450-GF-29.10.1998). Certificate of re-registration of periodicals, news agencies and Internet publications KZ75VPY00039225. 25.08.2021.

Developed in accordance with:

- requirements for scientific publications for inclusion in the list of publications recommended for publishing the results of scientific activities, approved by Order No. 20 dated January 12, 2016 (Footnote. Item 2 - as amended by Order No. 170 of the Minister of Education and Science of the Republic of Kazakhstan dated April 30, 2020 (introduced in effective from 01/01/2021); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 01/09/2023 № 7 (shall be enforced ten calendar days after the day of its first official publication).

2. Editorial politics and direction of the journal

«Philological Sciences Journal» is published 4 times a year and contains information about scientific works of national and foreign scientists and materials of scientific conferences, scientific and methodical articles, scientific creativity of youth, information about the university life.

Tasks of the Editorial politics of «Philological Sciences Journal»:

to contribute to the improvement of the quality of scientific research, the identification of scientific potential for the introduction of advanced scientific achievements;

Enable scientists and young researchers to publish their research results;

to draw attention to the most relevant perspective and interesting areas:

focusing on the most relevant perspective and interesting areas of the agricultural industry:

ensure interaction and involve leading domestic and foreign scientists in

publications, establish an exchange of views between researchers.

relationships of all parties (editors, authors, reviewers) are based on compliance with the requirements to the ethics of publications.

the authors are responsible for the factual material in the articles

Materials that have received a negative review and rejected by the journal are not published and returned to the authors. The editorial office does not store rejected materials.

3. Ethics requirements for publication in the journal

All parties involved in the process of preparing materials for publication in the journal - authors, expert commission, reviewers, editorial board members - should follow the following requirements for publication ethics.

The Editor-in-Chief may consult with members of the editorial board and reviewers when making a decision, who shall be guided by the following rules:

- do not disclose information about the submitted manuscript to anyone except the author, reviewers, potential reviewers, other editorial consultants and, if necessary, the publisher.

- do not discriminate in the evaluation of the authors' submissions;

- not to disclose without necessity information about the materials accepted from authors, except authors, reviewers;

- take reasonable measures to identify and prevent the publication of articles in which the research has been improperly conducted, discourage such violations or knowingly permit such violations;

- consider facts or allegations of improper research behaviour;

- be prepared to publish corrections, clarifications, rebuttals and apologies where necessary.

In the publishing process authors are guided by the following rules:

- to work in full compliance with current legal requirements regarding libel, copyright, legality and plagiarism;

- to provide reliable results of the work done on the original study and an objective discussion of its significance.

- contain enough content to ensure a review of the work.

- submitting the manuscript simultaneously to another edition is considered immoral and improper. The author must not submit to the magazine an article previously published in other publications;

- guarantee the complete originality of the presented material. If other authors' works or statements are used, relevant bibliographic references or excerpts are provided;

- do not allow plagiarism in any forms. The article should have at least 80% uniqueness of the text for publication.

- the second time the article gets the necessary indicator, the article is sent to the editorial board for consideration. An article that does not meet the relevant

requirements, the originality of which is twice checked, is not accepted for publication

- The article is not considered a plagiarism provided the author(s) refer to their own research work and the level of quotation of their scientific work does not exceed 20%.

- to follow the rules of autocitation (self-citation), namely, if the elements of the material were previously published in another article, including in the journal «Philological Sciences Journal», the author must refer to the earlier work. Authors are advised to follow a self-citation rate of 0-10%.

- to disclose in their works information about funding, as well as the presence of interests of third parties, which may be perceived as having influenced the results or interpretation of their manuscript.

- informing the responsible editors in the scientific directions of the journal about a material error or inaccuracy in the work and providing constant contact with the editors of the journal to delete or correct the article.

4. Expert opinion and review of scientific articles submitted to the editorial office

Expert opinion and review of manuscripts of scientific articles for publication of journal «Philological Sciences Journal» are carried out in order to maintain a high scientific and theoretical level of publication and selection of the most valuable and relevant (perspective) scientific works.

The Expert Commission may reject the materials and require the author(s) to bring them in accordance with the requirements of the scientific articles.

In order to ensure the quality of published materials and respect for copyright, all received materials are checked for borrowing. The verification of the program is carried out by the responsible employee of the university - «root administrator of the system», and only then are sent for review.

The authors, who send their articles for publication in the journal «Philological Sciences Journal», express their consent to the publication of the article, to the placement of metadata of the article (names, F.I. authors and places of their affiliation, annotations, keywords, bibliographic list) in public access to the journal's website on the Internet, to transmit the text of the article (including links, bibliographic information, etc.) to persons and organizations to whom the information is obligatory, or to others in order to allow citation of the publication and to increase the index of citation of authors and journal, and confirm that the submitted articles were not published in other journals or submitted for publication in other journals.

The editorial office keeps a record of the passing of manuscripts procedure of expert evaluation and review.

The author(s) of the article sends the material to the consideration of the expert commission established by the order of the Chairman of the Board-Rector of Korcyt

Ata Kyzylorda University. In turn, the expert commission checks the article for compliance with the rules of registration.

Expert opinion (to scientists whose scientific orientation corresponds to the content of the article) is given by any scientist in the approved expert commission. The expert opinion is a protocol (Annex 1) and an opinion of a member of the expert commission, written and signed in an arbitrary form and certified by the scientific secretary of the organization (Annex 2).

After receiving the expert opinion, the author uploads (according to the instructions) through the site of the journal vestnik.korkyt.kz scientific article, written in three languages information about the authors, annotations, expert opinion of the article. The expert commission determines the compliance of the article on the profile of the journal, the requirements to the design.

The editorial board under the supervision of the chief editor checks the compliance to the scientific direction of the article submitted to the editorial office, and a decision is made on the acceptance or rejection of the article.

The responsible secretary checks the accepted articles in the program of antiplagiarism, after checking their compliance with the requirements specified in the technical design according to the instructions for authors. (The verification requirement in the program Antiplagiarism is fully described in the Rules of use of the system «Antiplagiarism».) The article, whose authenticity exceeds 80%, is sent for review.

The review procedure is carried out through the online submission and review system of articles, through «blind review» by a separate electronic site.

Reviewers are guided by the following rules:

- to work in full compliance with the editorial politics of the journal, taking into account the actual legal requirements regarding libel, copyright, legality and plagiarism;

- not to use unpublished materials obtained from submitted manuscripts for examination in personal research without written consent of the author;

- comply with review deadlines agreed with the responsible editors;

- notify the responsible editors and exclude yourself from the review process, feeling incompetent to review the research presented in the manuscript, or believing that a speedy review of the manuscript will be impossible.

- to consider any material received for review as a confidential document, not to disclose its contents and not to discuss with any persons other than responsible editors;

- to give an objective assessment of the materials submitted for review.

Reviewers should express their opinion clearly and reasoned.

- to draw the attention of the editors-in-chief of the series to any significant similarities or coincidences between the manuscript in question and any other published work.

The review procedure includes the following steps:

1. The article is sent for review to the Doctor of Sciences, the Candidate of Sciences or PhD, whose scientific specialization is most close to the subject of the scientific article.

2. The review period may vary depending on the specific situation, but not more than 4 working weeks.

3. The reviewer cannot be the author or co-author of the peer-reviewed work, as well as the scientific supervisors of the candidate academic degree, PhD degree and employees of the department in which the author works. Reviews are discussed by the editorial board and serve as a basis for acceptance or rejection of manuscripts.

4. The review should objectively assess the scientific article and contain a comprehensive analysis of its scientific and methodical advantages and disadvantages. The review is based on the standard proposed revision (Annex 3, table on the site).

In the review should be briefly evaluated:

- general scientific level of work;
- the title and its correspondence to the content of the article;
- relevance of the topic;
- scientific novelty,
- the practical significance of the presented conclusions;
- work structure;
- debating and/or incorrect provisions;
- what exactly are the advantages or disadvantages of the article, what corrections and additions should be made by the author;

as well as the opinion of the reviewer about the possibility or impossibility of publishing the manuscript.

Copies of the content of the review shall be communicated to the author(s) within a week after the editorial office received the expert opinion.

The article sent to the author for revision must be returned in the corrected form within 10 days with the corrections marked in the article.

The editorial board reserves the right to reject the articles in case of inability or unwillingness of the author to take into account the wishes of the editorial board.

The originals of the reviews are kept in the editorial office of the journal

«Philological Sciences Journal», for three years. Including to be made available to competent authorities upon request.

5. Requirements for the article design

1. Authors wishing to publish in the journal must register and upload the article on the website <https://vestnik.korkyt.kz/fil/>

2. Languages of publications: Kazakh, English, Russian.

3. The volume of the article – 5-8 pages, without metadata.

4. Scheme of articles construction:

- Full name of the author/authors (if there are two or more authors the

*Corresponding author is indicated), center alignment, bold lower-case letters.

- Place of work, city, country; e-mail; center alignment, timid.
- Article title-centered, without indentation, bold lowercase letters.
- Abstract (180-200 words). Keywords (9-10 words) in the language of the article.
- Text of article

- Reference (in the language of the article) and in English.

- Abstract and keywords in two other languages (authors from near and far abroad can provide this data in English and Russian, and they are translated into Kazakh by the editorial Board of the journal). Information about the author/authors at the end of the article is given in three languages (English, Kazakh, Russian): Full name, academic degree, academic title, position, university name, address, city, country, ORCID or Scopus ID.

5. Use the Microsoft Word editor for Windows to type text, formulas, and tables. Text editor parameters: margins-2 cm on all sides; width alignment; font-Times New Roman, size12; line spacing-1.15; paragraph indent-1 cm; page orientation-book.

6. References to cited works in the text are square brackets given in brackets, indicating the first author of the work, year of publication: number of page(s). For example:

1. [Vadjibov, 1999: 45] or [Vadzhibov, 1999: URL];

2. If two or more authors:

a) [Vajibov et al., 1999: 45] or b) [Shaimerdenova, Amanzholova, Buribayeva, 2021: 10];

3. If there is no direct link: [Vajibov, 2022]. The font of the list itself is Times New Roman, size-12, the first line of the paragraph-with a protrusion of 1.25 cm, width alignment with hyphenation.

7. The list of references is provided in two versions:

1) in alphabetical order without numbering in the language of the article;


2) Latin transliteration, in which the English translation is given in square brackets (see sample: References).

8. Requirements apply to scientific reviews and personalities.

9. The article should be thoroughly checked for spelling and syntax errors and technical requirements. Articles that do not meet the technical requirements will be returned for revision. Returning for revision does not mean that the manuscript has not been accepted for publication. A sample of an article IRSTI 03.91.03 (defined by the link <http://grnti.ru/>)


INTRODUCED (DEVELOPED)

Head of the Editorial
and Publishing Department

 Abuova N.A. 30.10.23
signature date

AGREED:

Member of the board Vice-Rector
for Research and
International Relations

 Buribayeva M.A. 30.10.23
signature date

Chief editor

 Omarov K.A. 30.10.23
signature date

Head of International
Relations Department

 Almakhanova G. 30.10.23
signature date

PROTOCOL № _____
 dated " _____ " _____ 20 _____
 expert commission meetings Korkyt Ata Kyzylorda University
Present:

Commission Chairman _____
 (scientific degree, full name)

Commission members _____
 (scientific degree, full name)

Commission Secretary _____
 (scientific degree, full name)

We listened to the report of the expert _____ (academic degree, full name) about the article _____ (academic degree, full name of the author(s)) “ _____ ” (name of the article), submitted for publication in the republican scientific and methodological journal «Philological Sciences Journal».

Questions, comments, objections, suggestions of experts: the material corresponds to the profile of the journal, the requirements for the design of manuscripts. This article does not contain information provided for in Article 12 of Chapter 3 of the current Law of the Republic of Kazakhstan "On State Secrets". The decision was made: the expert commission considers it possible to publish the article " _____ " (name of the article) _____ (academic degree, full name of the author(s)) in the open press.

Commission Chairman
 (scientific degree, full name) _____
 (signature)

Commission member
 (scientific degree, full name) _____
 (signature)

Commission member
 (scientific degree, full name) _____
 (signature)

Commission Secretary
 (scientific degree, full name) _____
 (signature)

Authors) _____
(surname and initials of the author(s))

(article title)

to the article written on the subject
EXPERT OPINION

*The expert commission, having considered the article “_____”
The article should contain brief information about the content, scientific novelty,
research materials and methods, research results and analysis indicators.*

Reviewer:

signature:

Secretary:

reviewing the article submitted to the «Philological Sciences Journal»

REVIEW

Article title:	
Reviewer: Full name, academic degree and title, position	
Date:	

Content evaluation

Study object

	Formulated clearly and accurately
	Should be defined more clearly
	Not clear, should be reformulated
Reviewer's comment:	

Theoretical foundations and explanations

	The author expresses an original point of view
	There are enough links to previous studies
	Lack of links to other studies
	The theoretical background is missing or unclear
Reviewer's comment:	

Information and data provided

	New, original
	Expand and supplement already known information
	Repeat already known information
	Obscure
Reviewer's comment:	

Research method

	Well grounded and consistent
	Insufficiently substantiated, should be reconsidered
	Method unclear
	Not required for this kind of work
Reviewer's comment:	

Problem solving and analysis of results

	Very well grounded
	Reasonable enough

	Poorly grounded, should be revisited
	Not clear and / or too abstract
	Descriptive work
Reviewer's comment:	

Evaluation form

Name

	Clear and precise
	Should be revised
Reviewer's comment:	

Language style

	A great
	Free enough
	Understandable
	Hard to understand
Reviewer's comment:	

Tables, graphs, etc.

	Acceptable
	Should be revised
	Missing / not required
Reviewer's comment:	

List of used literature

	Acceptable
	Should be edited
Reviewer's comment:	

Annotation

	Acceptable
	Should be edited
	Should be revised
Reviewer's comment:	

Conclusions

	Publish as provided
	Accept with minor changes
	Accept with significant changes
	Reject as it stands, but with the possibility of re-filing
	Reject without the possibility of re-filing
Reviewer's comment:	

A sample of an article

IRSTI 13.09

DOI <https://doi.org/10.52081/PhSJ.2023.v01.i1.004>**Zh.M. Pansat^{a*}**E-mail: 94_jansaya@mail.ru. *Corresponding author: 94_jansaya@mail.ru**G.B. Mamayeva^b**E-mail: gulnar.mamaeva@mail.ru**E. Alkaya^c**

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^a *M. Auezov South Kazakhstan University, Shymkent, Republic of Kazakhstan*^b *L.N. Gumilyov Eurasian National University, Astana, Republic of Kazakhstan*^c *Firat University, Elazig, Turkiye***COGNITIVE MEANING OF THE WORD "KÖK" IN THE CULTURE OF THE KAZAKH PEOPLE****Abstract**

This paper discusses the symbolic meaning and function of colors. It is important to identify the national and cultural features, the model of the linguistic image of the world in the national consciousness through the cognitive and linguocultural analysis of the words that reveal the concept of color.....

Keywords: national worldview, conceptual metaphor, comparison, occasional use.

Main text of the article

The main text of the article should contain the following structural elements:

- Introduction
- Materials and research methods
- Research degree of the subject
- Analysis
- Results and discussion
- Conclusion

References

Books: Abdramanova S. 2017. Basic Color Terms in the Kazakh Language, SAGE Open April-June, P. 1–8. DOI: 10.1177/2158244017714829 journals.sagepub.com/home/sgo

Kaskatayeva Zh.A., Mazhitayeva Sh., Omasheva Zh.M., Nygmetova N., Kadyrov Zh. 2020. Colour Categories in Different Linguistic Cultures, Rupkatha Journal on Interdisciplinary Studies in Humanities, 12(6), P. 1-13. DOI: <https://dx.doi.org/10.21659/rupkatha.v12n6.14>

Айтова Н.Н. Қазақ тіліндегі түр-түс атауларының когнитивтік семантикасы: фил. ғыл. канд. ... автореф. – Алматы, 2003.

Бабалар сөзі: Жүз томдық. Т. 1: Хикаялық дастандар. – Астана: Фолиант, 2004. – 360 б.

Article in a scientific collection:

Collective monograph:

Collective monograph:

Dissertation:
Journal article:
Electronic source:
Tutorial:
Newspaper article:

References (design of sample)

Books: Abdramanova S. 2017. Basic Color Terms in the Kazakh Language, SAGE Open April-June, P. 1–8. DOI: 10.1177/2158244017714829 journals.sagepub.com/home/sgo.

Kaskatayeva Zh.A., Mazhitayeva Sh., Omasheva Zh.M., Nygmetova N., Kadyrov Zh. 2020. Colour Categories in Different Linguistic Cultures, Rupkatha Journal on Interdisciplinary Studies in Humanities, 12(6), P. 1-13. DOI: <https://dx.doi.org/10.21659/rupkatha.v12n6.14>

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Article in a scientific collection:

Collective monograph:

Conference materials:

Dissertation:

Journal article:

Electronic source:

Tutorial:

Newspaper article:

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ҚАЗАҚ ХАЛҚЫ МӘДЕНИЕТІНДЕГІ «КӨК» СӨЗІНІҢ ТАНЫМДЫҚ МӘНІ

Аннотация. Мақалада түстердің символдық мәні мен қызметі қарастырылды. Түс ұғымын ашатын сөздерге когнитивтік және лингвомәдени талдау жасау арқылы ұлттық-мәдени ерекшеліктерін, дүниенің тілдік бейнесінің ұлттық санадағы үлгісін анықтаудың маңызы зор. **Тірек сөздер:** ұлттық дүниетаным, концептуалды метафора, теңеу, окказионал қолданыс.....

Тірек сөздер: тіл, түркі, таным, көк бөрі, когнитивтік лингвистика, қазақ тілі, мәдениет, түс, көк.

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КОГНИТИВНОЕ ЗНАЧЕНИЕ СЛОВА "КӨК" В КУЛЬТУРЕ КАЗАХСКОГО НАРОДА

Аннотация. В статье обсуждается символическое значение и функции цветов. Важно выявить национально-культурные особенности, модель языковой картины мира в национальном сознании через когнитивный и лингвокультурологический анализ слов, раскрывающих концепт цвета.....

Ключевые слова: когнитивная лингвистика, казахский язык, тюрк, культура, цвет

Information about authors

Авторлар туралы мәлімет

Сведения об авторах